**GRADUATE ASSISTANT POSTING**

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| **POSITION TITLE:** | **Map Library Graduate Research Assistant** |
| **NUMBER OF POSITIONS/PERCENT:** | **1 position at 50% (20 hours/week)** |
| **TIME PERIOD OF POSITION:** | **Fall 2025-Spring 2026** |
| **SCHEDULE:** | **Must be able to work afternoons, evenings & weekends.** |
| **UNIT:** | **Information Services/Map Library** |
| **LOCATION OF POSITION:** | **Morris Library/4th Floor- Map Library** |
| **CONTACT PERSON:** | **Matthew Borowicz- mborowic@siu.edu** |
| **GENERAL RESPONSIBILITIES:** |  |

* Assist in operations of the Map library, helping patrons in person or on the phone, shelving materials, and assisting with special projects.
* Help with scanning and other digital initiatives
* Provide excellent customer service to improve patron knowledge of map library resources and services
* Communicate with Information Service staff and other units in the library
* Keep statistics regarding patron interactions.
* May staff Information Desk, as needed.
* Other duties as assigned.

**REQUIRED QUALIFICATIONS:**

* Admission to Graduate School and acceptance into an academic degree program in History, Geography, Forestry, Geology, Zoology, or Plant Biology,
* Applicant must posses good communication skills,be customer service-oriented, be able to work on multiple projects simultaneously, meet deadlines, and work independently.
* Experience conducting research
* Must be flexible and able to adapt to changes in workflow or circumstance.
* Must have a strong attention to detail.
* Must be a self-starter who can work at a steady pace with minimal supervision.

**PREFERRED QUALIFICATIONS:**

* Working knowledge of databases currently used at Morris Library.
* Experience working at a library.
* Experience using maps or GIS data in research.

**TO APPLY:** Visit our website at <https://lib.siu.edu/about/employment/>under Graduate Assistantships to complete the online application for this position, use the following link

<https://forms.office.com/r/Ly8fPxPZXL>or use the QRC below:



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| **DATE OF POSTING:** | | **7/30/2025** |
| **DEADLINE FOR APPLICATION:** |  | **8/8/2025** |